



कार्यालय प्रधान मुख्य आयकर आयुक्त,  
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
दसवीं तल, आयकर शिखर / 10<sup>TH</sup> Floor, Income Tax Towers,  
ए.सी.गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004,  
टेलि.नं./Tel. No. 040 – 23425474, फैक्स /Fax 040-23241427

F. No. Pr.CCIT/AP & TS/Est/Circulation/2023-24

Date:01.06.2023

**VACANCY CIRCULAR**

विषय/Sub: Filling up of the post of Counsellor, Permanent Mission of India (PMI), World Trade Organization (WTO), Geneva (DS/Director level) for a period of three (3) years under Department of Commerce - Reg.  
संदर्भ/Ref: HRD Letter in F.No.153/59/2023-CMD-III(I)/1255, dated:17.05.2023.

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Please refer to the above.

Please find enclosed herewith the letter in F.No.153/59/2023-CMD-III(I)/1255, dated:17.05.2023, received from DDIT, CMD-III(1), HRD, New Delhi regarding filling up the post of Counsellor, Permanent Mission of India (PMI), World Trade Organization (WTO), Geneva (DS/Director level) for a period of three (3) years under Department of Commerce, for circulation.

In this connection, I am directed to request willing candidates who fulfil the eligibility criteria may apply for the post of Counsellor through proper channel, on or before 02.06.2023. The applications, can also be sent through proper channel on IDEAS , which is available at <https://deputation/incometax.gov.in>.

भवदीय/Yours faithfully,

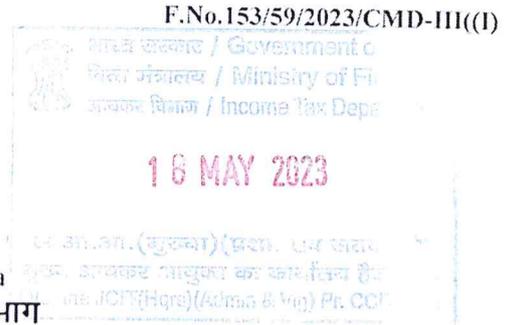
  
(थंबा महेंद्र/THAMBA MAHENDRA)

आयकर उपायुक्त (मुख्या.)(प्रशा.)  
Dy. Commissioner of Income Tax  
(Hqrs)(Admn.),  
कार्या. प्रमुआआ, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद  
O/o.Pr.CCIT, AP&TS, Hyd.

संलग्न/Encl: उपरोक्त/As above.

To

All the Heads of Offices, AP & Telangana Region.  
To be uploaded on the website [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in)



25153

भारत सरकार  
Government of India  
वित्तमंत्रालय/ राजस्वविभाग

Ministry of Finance/ Department of Revenue  
मानवसंसाधनविकासनिदेशालय/ Directorate of Human Resource Development  
केंद्रीयप्रत्यक्षकरबोर्ड/ Central Board of Direct Taxes  
गेटन०१, द्वितीयतल, जवाहरलालनेहरूस्टेडियम/ Gate No.-1, 2<sup>nd</sup> Floor, Jawaharlal Nehru Stadium,  
नईदिल्ली-११०००३/ New Delhi-110003

F.No. 153/59/2023-CMD III(I)/ 1255

दिनांक/Dated: 17.05.2023

To

All the Pr. CCsIT/Pr. DGsIT/DGsIT (attached Directorates)

JCC (Admin)

CC/Admn महोदया / महोदय Madam/ Sir,

विषय / Subject: Filling up of the post of Counsellor, Permanent Mission of India (PMI), World Trade Organization (WTO), Geneva (DS/Director level) for a period of three (3) years under Department of Commerce- reg.

Kindly refer to the above.

2. In this regard, the undersigned is directed to enclose vacancy circular issued vide F.No. 4/12/2023-FA(UN) dated 3<sup>rd</sup> May, 2023 by Under Secretary to the Government of India, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, North Block, New Delhi regarding filling up of the post of Counsellor, Permanent Mission of India (PMI), World Trade Organization (WTO), Geneva (DS/Director level) for a period of three (3) years under Department of Commerce.

3. The above vacancy circular may be circulated to all the concerned officers and names of suitable/willing officers may be forwarded to the office of Pr. DGIT (HRD), New Delhi for further necessary action through proper channel. The above vacancy circular has also been uploaded in the Deputation Vacancy Circular Tab on the IDeAS module. The applications, duly filled up as prescribed in the above vacancy circular, can also be sent through proper channel on IDeAS - IRS Deputation e-Application System. While forwarding the application, the date of filing of IPR for the year 2023 along-with a confirmation in respect of the details of history of postings available on [www.irs-officeronline.gov.in](http://www.irs-officeronline.gov.in) must be provided. Applications along with its enclosures, sent by the concerned CCA through official email ID to this office email [IDemhrd@incometax.gov.in](mailto:IDemhrd@incometax.gov.in) will also be treated as received through proper channel.

4. As per the vacancy circular, the **last date for receipt of applications as per the above vacancy circular is 02.06.2023**. Therefore, for timely processing of applications, the duly filled

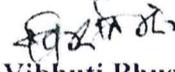
2 for circulation

F.No.153/59/2023/CMD-III(I)

application of eligible officers should be forwarded by the o/o PCCsIT (CCA) at the earliest to enable this Directorate to process the deputation applications received in a timely manner.

5. This issues with the approval of Pr. DGIT, HRD.

आपकाविश्वासी/ Yours faithfully

  
विभूतिभूषण / Vibhuti Bhushan

उपनिदेशकआयकरसी. एम. डी. III (१), / DDIT, CMD-III(1)

मो. / Mb:8468828186

**Copy to:**The Web Manager, [irsofficersonline.gov.in](http://irsofficersonline.gov.in) with the request to upload the vacancy circular on the website.

उपनिदेशकआयकरसी. एम. डी. III (१), / DDIT, CMD-III(1)

मो. / Mb:8468828186

F. No. 4/12/2023-FA(UN)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training  
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North Block, New Delhi,  
Dated the 03<sup>rd</sup> May, 2023

To

1. The Chief Secretaries,  
All State/ UT Governments.
2. The Secretaries of the Cadre Controlling Ministries/ Departments of Gp. 'A'  
Services of the Govt. of India, participating in the Central Staffing Scheme.

**Subject:** Filling up of the post of Counsellor, Permanent Mission of India (PMI) World Trade Organisation (WTO), Geneva (DS/Director level) for a period of three (3) years under Department of Commerce- reg.

Sir/Madam,

It is proposed to fill up the post of Counsellor, Permanent Mission of India (PMI) World Trade Organisation (WTO), Geneva (DS/Director level) for a period of three (3) years under Department of Commerce vice Sh. Anwar Hussain Shaik, IRTS(2000).

2. The Mandatory and Desirable Qualifications for the post are as under :

**(A) Mandatory Qualifications:-**

- (i) The officer must have worked for at least 2 years at the Centre under the Central Staffing Scheme.
- (ii) The officer should have experience in Trade, Commerce, Industry and allied sectors either at the Centre or in the State Government/Cadre.
- (iii) The Officer should be clear from vigilance angle.
- (iv) The officer should not have been debarred from Central Deputation.
- (v) The Officer should have at least "Very Good" Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- (vi) The officer should not be over 54 years of age.
- (vii) The officer should not have been posted on an assignment in a foreign/captive post of the GOI, earlier.
- (viii) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (ix) The officer should not be on study leave or long leave.
- (x) The officer should be at least one batch below the batch of officers who are currently empanelled to hold the post of Joint Secretary or its equivalent with the Central Government.

**(B) Desirable Qualifications:-**

- (i) Exposure to International negotiations in Trade, Commerce, Industry and allied sector.

3. This post may be circulated amongst eligible officers and names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded/emailed to this Department in the format prescribed and attached herewith along-with **Cadre clearance, Vigilance clearance, detailed Bio-data and APAR Dossier/certified APAR gradings of last five years**. It may also be ensured that the "Cooling Off", after a previous stint on deputation, if any, is complete and the officer is eligible to be appointed on Central Deputation. In case the officer is currently on deputation under Central Staffing Scheme, the nomination may be forwarded with the approval of the Minister-in-Charge concerned. Further, the competent authority may relax any of the conditions of eligibility in deserving cases.

4. It is requested that the applications of the eligible candidates may please be forwarded, so as to reach this Department by **02nd June, 2023**.

  
Yours faithfully,

(Nidhi Srivastava)  
Deputy Secretary to the Government of India  
Email : [dirms@nic.in](mailto:dirms@nic.in)

**Copy to:**

1. Department of Commerce, Ministry of Commerce & Industry (Shri Sunil Barthwal, Secretary), Vanijya Bhawan, New Delhi.
2. NIC Cell, DoPT, for placing the circular on Departmental Website under "What's New?" Category.
3. PA to Deputy Secretary (SM): With a request to upload this circular through bulk-email system.

  
(Nidhi Srivastava)  
Deputy Secretary to the Government of India

**Brief format regarding particulars of an officer for filling up of Foreign/Captive posts of the Government of India**

1.	Name of the officer				:	
2.	Service, Batch and Cadre (If an AIS officer)				:	
3.	Date of Birth				:	
4.	Contact Telephone No. (O)		(R)	(M)	:	
5.	Domicile of the officer				:	
6.	Category of the officer				:	
7.	Educational Qualifications				:	
8.	Date of joining the Government service				:	
9.	Present Designation and Pay Scale				:	
10.	Period of continuous appointment on the present post				:	
11.	Date of Superannuation				:	
12.	Whether Spouse is working in a Government Service;  A. Service of Spouse (If reply to above is Yes); B. Cadre of Spouse (If an AIS Officer);				:	
13.	Complete Experience/Posting Profile (Attached a separate sheet wherever required)				:	
Sl. No.	Period	Post held/Organization	Cadre post/Deputation post	Place of Posting	Brief Description	
14.	Whether clear from Vigilance angle				:	Yes/No
15.	Whether the officer has been on Central/Foreign deputation earlier. If so, please provide details of organization, nature of deputation and period (dates) of deputation				:	
16.	Whether the officer is debarred from deputation under the Central Staffing Scheme				:	

17. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

**Note:**

Columns 1-13 to be filled in by the applicant.

Columns 14-16 to be filled in by Ministry/Department/CCA concerned.

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